



# NYS ATSA Board Member Information

## **NYS ATSA Board of Directors Term:**

The term of office of each Board member who is not an officer shall be three (3) years.

## **NYS ATSA Board of Director Duties:**

1. Attends and participates in all scheduled Board meetings (the NYS ATSA Board typically meets quarterly);
2. Actively recruits new members;
3. Supports and participates in fund raising development and planning;
4. Actively participates in the policy and decision making process;
5. Develops written procedure for approving expenditures;
6. Reviews and approves the annual budget. When making policy decisions, financial stability of the organization must be assured;
7. Is accountable to those for whom the chapter provides services and to those affected and concerned with sexual violence;
8. Represents NYS ATSA, which includes communicating in a professional and appropriate manner consistent with NYS ATSA's mission; and
9. Insures that all necessary reports are filed with federal, state, and/or local agencies.

## **Criteria for NYS ATSA Board of Director Membership:**

1. Is a member of national ATSA
2. Has at least three years of experience in the field of sex offender management, treatment, and/or assessment and displays a working knowledge of the field
3. Brings a unique perspective/expertise to the Board membership
4. Willingness to represent NYS ATSA members and adhere to all required Board responsibilities
  - a. Serve on at least two (2) committees
  - b. Serve as the annual conference co-chair, regional training chair, or *NYS ATSA Forum* Editor at least once during Board term
  - c. Submit a piece/article of interest to the *NYS Forum*
5. Possess ability to problem solve and work collaboratively with others
6. Demonstrates a commitment to the NYS ATSA mission